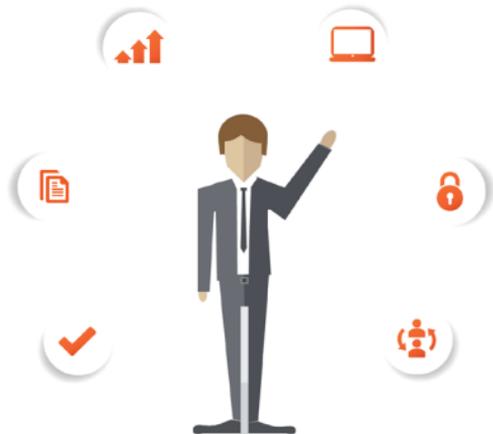


First-Time Access Prival Online Guidebook



Welcome to Prival Online's guidebook, with only few steps you will be able to access our new platform.

Step 1

Access for the first time

Download the application **"ActivID Token"** on the Apple Store or Play Store for free.



Access www.prival.com and click on the Login box located on left side of the screen.

ONLINE BANKING

Stay connected from anywhere. Check your balance, monitor account activity, schedule transactions and more.



Enter your User ID and select "Continue".



Since this will be the first time you are accessing the new platform, you will receive an email from info.pa@prival.com with your one-time activation code. Enter the code in the box labeled **"Activation Code"** and select "Continue"



Personalize your password.



Information on password

- Your password will be used whenever you login to Prival Online.
- Minimum of 6 and a maximum of 20 characters.
- It shouldn't be the same as your user name.
- Must have at least 1 uppercase, 1 lower case, 1 numeric character and one special character for which the options are !@#\$%^&*().

Select and answer three security questions.



Information of your security question

Your answer must have a minimum of 6 and a maximum of 20 characters.

Step 2

Activate your Token

Enter the **“Serial Number”** without hyphens on Prival Online and select **“Continue”**. Do not close the application.



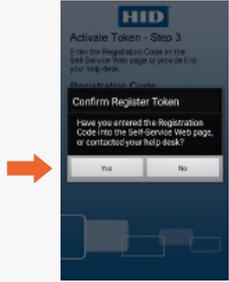
Prival Online will assign you an **activation code** for Prival Token; enter that number on ActivID select **“Continue”**.



Now, the application will give you a **registration code** that you must enter on Prival Online.



The application will ask you to “**Confirm Register Token**”. Press “**Yes**”. **Do not close the application**. Now, select “**Click here to go back to Login page**” for you to be able to access your online banking.



Create an easy-to-remember four digit **PIN** in ActivID. You will need to enter this **PIN** every time you access Prival Token.



Thank you for completing these steps. You will not have to repeat the steps the next time you log into Prival Online. Remember, to approve transactions, you will need your Prival Token.

Step 3

Future transactions

In order to make transactions from the online banking, you need to access ActiveID from your mobile device. The application will generate a number valid for 60 seconds. If the time runs out, the Token will generate a new number automatically.



If you do not remember your username or password, or if you have any questions or concerns, please contact your financial advisor at +507 303-1900.

www.prival.com